



Core Restore
700 Asbury Avenue-Floor 1
Asbury Park, NJ 07712
732.502.0100
info@core-restore.com
www.core-restore.com

Core Restore Cancellation, No Show and Re-scheduling Policy

1. Core Restore requires a minimum of **24 business hours** when re-scheduling appointments to avoid cancellation fees.
2. Core Restore shall allow a total of (3) cancellations annually related to illness or death in the family.
3. If cancellations become excessive, we will be unable to provide advanced session scheduling.
4. Weather cancellations, even when within 24-business hours, are **not** covered under this policy. To avoid additional charges, it is the client's responsibility to keep updated on weather conditions in their area, and plan in advance for needed cancellations due to travel concerns.
5. Sessions scheduled on Mondays must be cancelled no later than 5pm on the Friday prior to any scheduled Monday appointment.
6. Session reminder calls/texts are merely a courtesy. Clients are responsible for session attendance.
7. Cancellation/no show fee charges shall be the **full cost** of the scheduled session, and must be paid **on the day of the cancellation or no show**. Fees associated with "mobile APP" usage, shall be **added to** our posted fees when calculating session, no shows, and cancellation charges.
8. Clients shall receive a "**Payment Request**" via their applicable payment APP (Venmo, PayPal, or \$CASH) when cancellations or no shows occur that are not related to item #2 above. It is our expectation that these requests shall be responded to on the same day that the request was made.
9. Core Restore shall charge an additional daily fee of **\$50.00** for each day in which a **Venmo, PayPal, or \$CASH Payment Request** is not remitted for the cancellation/no shows, not related to #2 above.
10. **Clients are responsible for rescheduling** at the time of cancellation to ensure that they remain scheduled out for "four weeks".

Client Name (**please print**)

Mailing Address

City, State & Zip Code

My signature below indicates: (a) my acceptance and understanding of the Core Restore cancellation policy, and (b) my agreement to remit payment in instances of non-emergent cancellations as defined above.

Client Signature

Today's Date